



## Amelia Day Festival Committee

P.O. Box 663, Amelia, Virginia 23002

[www.ameliadayfestival.org](http://www.ameliadayfestival.org)

[www.facebook.com/ameliadayfestival](https://www.facebook.com/ameliadayfestival)

### 2025 Amelia Day Festival – Non-Food Vendor Registration

The Amelia Day Festival Committee is excited to announce the **2025 Amelia Day Festival is Saturday, May 10, from 9:30 am to 4:30 pm** (time subject to change). The 40th year of the festival takes place in the historic Courthouse Square and includes food, crafts, fun, and live entertainment.

*If you will be selling or giving away any type of food or beverage, do not use this form. Food vendor forms are available on our website.*

Spaces are allocated by first-come, first-served basis. Special requests for spaces will be honored where available. Prior to the festival, we will email you the festival map and your assigned booth number.

For an additional \$10.00, we offer the opportunity to be highlighted on the festival's full-page advertisement in The Amelia Bulletin Monitor and on the map signs located throughout the festival grounds. If you would like to purchase any additional advertising prior to Amelia Day, please contact The Amelia Bulletin Monitor at 804-561-3655 or [contactus@ameliamonitor.com](mailto:contactus@ameliamonitor.com).

No electricity is available. Only quiet generators (Honda or similar) are allowed, as the noise can interfere with the on-stage entertainment. If shade is essential, bring your own canopy, tent, or umbrella. Bring your own tables and chairs and be sure everything you bring will fit into your assigned 12ft x12ft space. You must also bring the necessary equipment to anchor your tent and anything else you bring.

Any insurance risk is subject to your own personal insurance coverage, unless you have insurance coverage for your organization. To ensure proper coverage and mitigate any potential risks to you or your organization, please contact your insurance agent.

On the morning of the festival, arrival is staggered between 7:00 am and 8:30 am, based on where your booth is located. You must adhere to your set-up time or risk losing your spot. All vehicles must be off the roads near the Courthouse Square no later than 9:00 am. Details will be emailed a few weeks prior to the festival. Take down is after 4:30 pm. The streets will re-open to vendors after that time, once clear of pedestrians, and remain open until 7:00 pm.

THE EVENT IS RAIN OR SHINE! Advance cancellation information will be aired on local TV and/or radio. You may also check our Facebook page on the day of the festival, if in doubt.

The vendor registration and payment must be received no later than May 2, 2025 – if received after April 25, 2025, we cannot guarantee inclusion on advertising, maps, etc.

If you have any questions, please contact Joseph Easter, at 804-357-9452 or [joseph@theeasternet.net](mailto:joseph@theeasternet.net). We look forward to working with you.



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Organization/Business Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Email address is required and is the primary method the festival will use to communicate with you*

Items to be sold or information to be distributed: \_\_\_\_\_

Comments/Requests: \_\_\_\_\_

### Fees for 12ft x 12ft space (**ALL FEES ARE NON-REFUNDABLE**):

For-Profit                                      Number of Spaces: \_\_\_\_\_                                      Amount \_\_\_\_\_  
(\$55 per space, if received by February 28, 2025; \$75 per space after February 28)

Non-Profit                                      Number of Spaces: \_\_\_\_\_                                      Amount \_\_\_\_\_  
(\$40 per space, if received by February 28, 2025; \$50 per space after February 28)

### Optional Fee:

\$10 Advertising Fee – *not available after April 25, 2025*                                      Amount \_\_\_\_\_  
(Name/location to be highlighted on the map and newspaper ad)

**Total Due:** \_\_\_\_\_

***Registration is not complete until full payment is received***

Return this form and payment, payable to the Amelia Day Festival Committee, via US Mail to:  
Amelia Day Festival Committee, P.O. Box 663, Amelia, VA 23002